

THE DEVELOPMENT COMMITTEE (Meeting 83 - 03.11.2006)

Held at the National Tramway Museum, Crich, Matlock, Derbyshire, on Friday 3rd November 2006 at 10.30am.

Issue: 1

Present: Messrs B Pennyfather (Chairman), A.W Bond I.M. Dougill, A. Smith, G.C.G. Wilton, M.C. Wright, A. K. Thorpe (Secretary)

Apologies for absence: None.

83.1 Minutes of Meeting 82 (xx.xx.xx)

These were agreed as a true record. All matters arising were discussed under subsequent Agenda items.

83.2 Membership of the Committee:

All present members indicated that they would remain on the committee.

Requests to join had been received from Roger Webster and John Sampson. It was agreed that John would be invited to keep a watching brief. Further consideration would be given with regard to Roger's request to ensure that his attendance would fit with the remit of the group.

83.3 Future Role of the Committee:

MCW noted a typing mistake on the remit of the group, but this has now been corrected. AWB confirmed that the remit goes further than the physical development of the museum (eg links to commercial element of the business). It was agreed that this would be added to the remit.

Action RTP

It was agreed that the committee would develop projects to the point of approval by the board, after which they will be handed over to a project manager.

AWB noted that in the past the remit had revolved around buildings that had become available.

RTP suggested an update to the 'Development Report' alongside the 'Trams Report'. MCW agreed that this was a good idea. This is likely to be welcomed by the Membership and links to the 'next Big Idea' debate.

AWB noted that we need to consider the maintenance of buildings and the implications of any decrease in income. RTP said this should be a key consideration of the 'Development Report'.

Action RTP

MCW suggested that we also need to consider the potential of the site and how physical development can assist in increasing revenue.

MCW, IMD and AS to consider skill shortages on the Committee and to bring report to next meeting.

Action
MCW, IMD,

83.4 Sources of Funding:

This Agenda item was picked up under other Agenda items.

83.5 Projects in Hand:

a) Entrance Building and the Entrance Slope

AS has done an initial survey of the levels which confirmed that a new ramp alongside the existing road is feasible. This now need to be worked up into plans.

The main difficulty is the area around the tram stop.

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AS has someone lined up to do a detailed survey which will allow detailed costs to be worked up. £60,000 had previously been budgeted.

It was agreed that in the long term the new access should be presented as a street, including a traditional retaining wall. The full project could not be completed over one winter and Phasing would be necessary.

AS to provide a report in the next week.

Action AS

A plan of the site would be useful, particularly if derived from aerial photography. AS to investigate if these are available from County or District Council.

Action AS

AWB said three flag poles had been considered for the Entrance Building. AT to find out if planning permission is required to erect a flag pole. AWB/GW to investigate costs to supply and erect a flag pole.

**Action AT,
AWB, GW**

GW is investigating a team to tidy up the car park and improve the wooden parking markers.

Action GW

b) Ramp to Upper Floor of Red Lion

This was identified as an immediate priority as it needs to be in place by next season. Two solutions had previously been identified. Firstly, a long ramp turning back on itself which would solve the problems with levels but created issues with the top of the veranda getting in the way. Secondly, a new ramp along the existing incline under grandfather rights.

It was decided to pursue a temporary solution with a life of at least 10 years.

AS said that the starting point would be to talk to a scaffolder to see if they could achieve a solution that would look better aesthetically. £10,000 had previously been budgeted for this work.

AS to take photos, speak to a scaffolder and an exhibition designer. It was agreed that the project will cover both the visitors and staff ramp.

AS to brief John Sampson with regard to costs.

Action AS

Deadline: Easter (to be kept under review).

c) Woodland Walk

The Woodland Walk was not discussed at this meeting.

d) Glory Mine

MCW is drawing up plans. The brief is to allow people to alight safely, to look at the lead mines and to provide a camera obscurer, all at minimal cost. CH has additional ideas which MCW will now consider.

Civil engineering will be involved. The Committee will need to be certain that any works to Glory Mine will result in an increase in income to the museum.

The project could also include some picnic tables, sculptures etc. GW suggested that the area should be seen as an extension to the Woodland Walk and that Andrew Frost could assist in providing the sculptures.

IMD to check whether there is road access to Glory Mine.

**Action
MCW, IMD**

MCW to provide a report to the next meeting.

In relation to the quarry, IMD said that the Society needs to decide what its position will be when quarrying finishes. MCW added that it would likely happen very quickly.

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- RTP to investigate the thoughts of local people in relation to the future uses of the quarry. **Action RTP, IMD**
- IMD to put a proposal together to discussed in detail at the next meeting.
- e) Stone Workshop
- The next meeting is on 20th November and GW is to attend with revised ideas. A two stage bid has been advised by the Lottery Fund and GW is to clarify the process for this. The ground floor would be an Education Room thus allowing the museum to open during the winter months to school groups. Toilets will be required to serve the Education Room so sewer links will be necessary.
- There is some concern over visitor circulation and the provision of an internal staircase. **Action GW**
- 83.6 A tick over project:
- RTP wished the Committee to consider one or more projects which could be undertaken as and when time and money permit, work which could be undertaken piecemeal without hindering visitor facilities. Parts of the Glory Mine project might be suitable and he invited other ideas.
- GW said that the Society has been offered a Road Traffic Act 1930 Section 46 (2) sign for the museum, on the proviso that it is displayed. MCW suggested that we get a cast of the sign and display the actual one in the Exhibition Hall to prevent it from getting stolen. This is likely to cost about £2,000 and could be a subscriber plus project. RTP to speak to Derek Redmond.
- MCW suggested putting the sign at either end of the bridge **Action MCW**
- MCW to investigate whether we have the appropriate triangles and poles in stock. GW to write back to the donator with the Committees suggestion.
- 83.7 Urgent Projects:
- a) Toilets at Town End
- MCW said that the brief is to tidy the existing toilets up with a 5 year lifespan. RTP said rather than create a temporary toilet block while the Emporium toilets were refurbished he would prefer to construct a new block and then demolish the existing toilets and to extend the Emporium.
- AT suggested removing the Exhibition from the ground floor of the Assembly Rooms and creating new toilet facilities across the whole ground floor of the building. GW said elements of the Exhibition could be relocated to the Stone Workshop. AS said services are already in place but that we would need a plan of Town End and the existing toilets. AT to prepare a plan in liaison with AS. Initial ideas to next meeting. **Action AT, AS**
- b) Catering and retail facilities at Town End
- Although this issue was not discussed in detail, MCW suggested a Nissan Hut and GW suggested linking an allotment to it. This could be in the vicinity of the area behind the Extravaganza entrance. MCW suggested the possibility of a couple of semi detached houses north of the Red Lion and offering them for sale.
- There were also ideas relating to the car park on the other side of the main road.

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83.8 Longer Term Projects:

This item was not discussed – deferred until next meeting.

83.9 Premises Management:

It was agreed that IMD and MCW would meet to discuss the skills gap in respect of premises management. They would report back to the next meeting.

Action [IMD and MCW](#)

83.10 Any Other Business:

[AWB](#) said that the Society is still looking at developing a Corporate Style for the museum and that he is moving this forward.

GW said that the Society has purchased Bayliss, Jones and Bayliss which contains various designs involving cast iron etc.

GW said that we have also had a donation of 10 Enamel signs.

Date of Next Meeting

Monday 18th December, 10.30 am